

## Section 98 Change Request Application

I/we, the undersigned owner(s) of Unit # \_\_\_\_\_ Corporation Number: \_\_\_\_\_  
hereby apply to the Board of Directors for permission to perform the following Section 98  
Change request:

**(Please complete all sections and include any quotes and specifications for the project)**

1) Description of Work (If more space is required, please attach additional completed sheets to this form):

---

---

---

2) Will any non-load bearing wall(s) be removed or relocated?      Yes       No   
If "Yes", please explain and attach separate detailed sketch(es) to this form

---

---

---

**PLEASE NOTE THAT NO LOAD BEARING WALLS MAY BE REMOVED OR ALTERED WITHOUT PERMITS!**

3) The work is to be done by:      Self       Licensed Contractor

If "Licensed Contractor": Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_

4) The work will involve:

Plumbing	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Electrical	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If "Yes" to either of the above, a qualified, licensed and insured contractor/tradesperson must be employed.

5) I/we would like the work to commence on: (Date) .....and anticipate completion  
on or about: (Date).....(If completion date is extended or  
delayed, please notify management)

I/we have read and understand the conditions as outlined in the accompanying "Renovation Information Sheet". I/we understand that the proposed renovation(s) may not commence without prior authorization from the Board.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Corporation Representative Signature

\_\_\_\_\_  
Owner's Name (please print)

\_\_\_\_\_  
Corporation Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date